

FY2018
CoC Program Grant
Applicant Briefing
July 12



Application Materials

- Timeline
- CoC Local Application (released July 9th)
- HUD Application (eSNAPS)

Helpful Websites

- [MDHA Website: Competition Page](#)
- [HUD Exchange Website](#)
- [Link to Full FY 2018 NOFA](#)

eSNAPS Instructions

ALL Applicants:

[Guide to access, register, and create a project for new and renewal applicants](#)

[Link to esnaps](#)

[Link to updated competition timeline](#)

RENEWAL applicants:

[Guide to completing RENEWAL project applications in esnaps](#)

NEW applicants:

[Guide to completing NEW project applications in esnaps](#)

[Guide to obtaining a DUN and SAMS number \(if not already obtained\)](#)

Dates to Know

Tuesday, July 31	MDHA completes issuance of CoC Renewal Projects Scorecards
Friday, August 03 – 4:00 pm	FY2018 CoC Local Competition Project Applications DEADLINE (in eSNAPS and narratives submission to MDHA)
Friday, August 24	Publication of the FY2018 CoC Program Grant Project Priority List

NOTE: Any projects that are rejected or reallocated by the CoC will be notified in time for agency to consider Appeal Application.

Section XC of NOFA “Solo Applicant”

Project applicants that attempted to participate in CoC planning process for FY 2018 funds in the geographic area in which they operate, that believe they were denied the right to participate in a reasonable manner may appeal the CoC’s decision not to include their project application in the CoC Priority Listing for FY 2018 funds. (Must be submitted by September 18th)

FY2018 Funds Available (estimate)

- Total Annual Renewal Demand: **\$15,725,259**
- PSH/RRH/or Joint TH and RRH Bonus (up to 6% of FPRN)= **\$1,052,242**
- DV Bonus (up to 10% of PPRN) = **\$1,753,736**
- CoC Planning (MDHA) not competitive (3% of total FPRN) **\$526,121**

Scoring Structure

Project Applicants get scored locally and placed into Tier 1 or Tier 2 as recommendation to HUD.

Tier 2 then competes nationally using a 100 point scale consisting of

- a. 50 points based on CoC wide score nationally
- b. 40 points based on where in Tier 2 the project was ranked and
- c. 10 points for evidence of housing first principles in the project application.

Available Funds in FY18 Tier System

Tier 1

94% of ARD = \$14,781,743



Subject to high CoC application score.

Tier 2

6% of Renewal \$943,516

\$

6% Bonus FPRN \$1,052,242

\$

10% Bonus DV PPRN \$1,753,363



Based on application ranking plus specific 100 point scale

TOTAL FY18 = \$16,777,501 + DV Bonus

2018 Category (Scoring our CoC)	Points Possible
CoC Coordination and Engagement <i>(Assembly Work, PHA Coordination, Housing First Understanding)</i>	48
Project Ranking, Review and Capacity <i>(PRAC process including usage of reallocation)</i>	29
HMIS <i>(CoC has a system, Adequate Bed Coverage, Timely Reports)</i>	13
PIT <i>(CoC conducted a PIT count)</i>	6
System Performance <i>(Overall improvement in decreases of number of homeless)</i>	56
Performance and Strategic Planning <i>(Ending Homelessness Among Subpopulations)</i>	48
TOTAL	200

Materials Walk Through

- Score Cards (renewals)
- Local Application
- eSNAPS
- Basecamp: lester.Collins@mdhadallas.org
- eLOCCS (renewals)

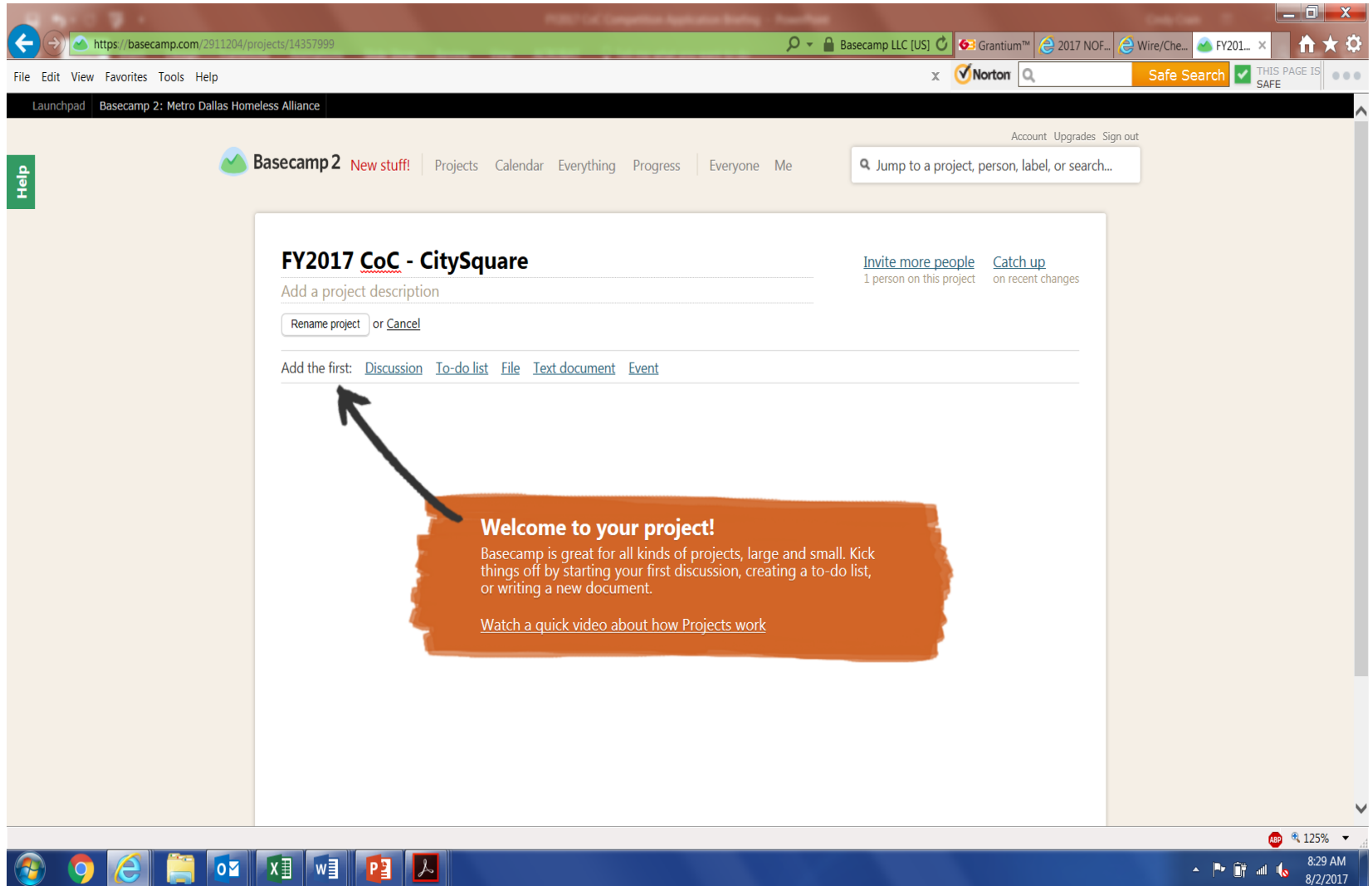
Renewal Scorecards

- Receive draft approximately July 31
- Submit any potential discrepancies and / or comments by August 3rd

Local Application Attachments to Basecamp

- Narrative specific to your project type
- eSNAPS Full Application
- Documents related to client expectations
- Your Texas Benefits Participation Proof
- SOAR Trained Staff Proof
- eLoccs Query Report (Renewals Only)

Basecamp Upload Instructions

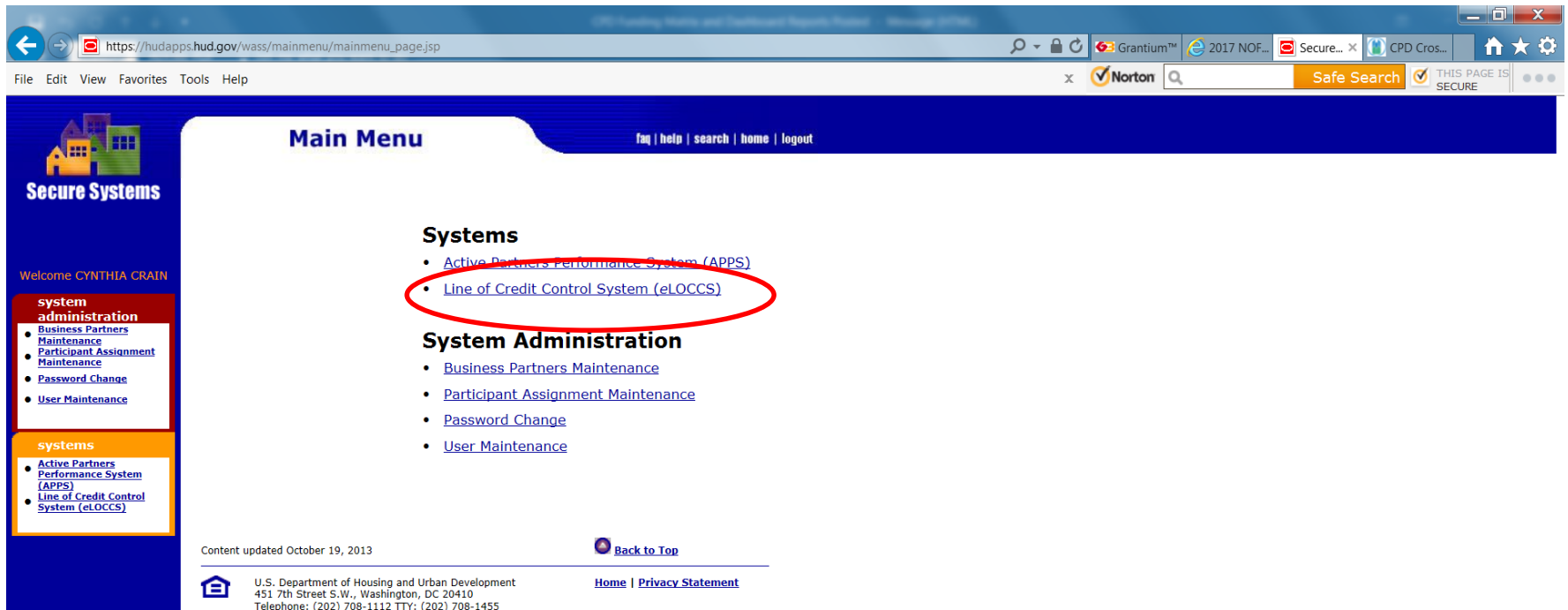


The screenshot shows the Basecamp web interface for a project named "FY2017 CoC - CitySquare". The browser address bar shows the URL "https://basecamp.com/2911204/projects/14357999". The Basecamp navigation bar includes links for "Projects", "Calendar", "Everything", "Progress", "Everyone", and "Me". A search bar is present with the text "Jump to a project, person, label, or search...".

On the project page, there is a section titled "FY2017 CoC - CitySquare" with a sub-header "Add a project description". Below this, there is a "Rename project" button and a "Cancel" link. A "Welcome to your project!" message is displayed in an orange callout box, which is pointed to by a hand-drawn arrow. The message states: "Basecamp is great for all kinds of projects, large and small. Kick things off by starting your first discussion, creating a to-do list, or writing a new document." and includes a link to "Watch a quick video about how Projects work".

Below the welcome message, there is a section titled "Add the first:" with links for "Discussion", "To-do list", "File", "Text document", and "Event".

eLOCCS Reports – Renewals only



The screenshot shows a web browser window displaying the 'Main Menu' of the HUD eLOCCS system. The browser's address bar shows the URL 'https://hudapps.hud.gov/wass/mainmenu/mainmenu_page.jsp'. The page has a blue header with the 'Main Menu' title and navigation links: 'faq | help | search | home | logout'. On the left, a sidebar contains a 'Secure Systems' logo and a 'Welcome CYNTHIA CRAIN' message. Below this, there are two sections: 'system administration' with links for 'Business Partners Maintenance', 'Participant Assignment Maintenance', 'Password Change', and 'User Maintenance'; and 'systems' with links for 'Active Partners Performance System (APPS)' and 'Line of Credit Control System (eLOCCS)'. The 'eLOCCS' link is circled in red. The main content area features a 'Systems' section with the same two links, and a 'System Administration' section with links for 'Business Partners Maintenance', 'Participant Assignment Maintenance', 'Password Change', and 'User Maintenance'. At the bottom, there is a footer with contact information for the U.S. Department of Housing and Urban Development, a 'Back to Top' link, and a 'Home | Privacy Statement' link. The Windows taskbar at the bottom shows various application icons and the system clock indicating 8:21 AM on 8/2/2017.

Main Menu [faq](#) | [help](#) | [search](#) | [home](#) | [logout](#)

Secure Systems

Welcome CYNTHIA CRAIN

system administration

- [Business Partners Maintenance](#)
- [Participant Assignment Maintenance](#)
- [Password Change](#)
- [User Maintenance](#)

systems

- [Active Partners Performance System \(APPS\)](#)
- [Line of Credit Control System \(eLOCCS\)](#)

Systems

- [Active Partners Performance System \(APPS\)](#)
- [Line of Credit Control System \(eLOCCS\)](#)

System Administration

- [Business Partners Maintenance](#)
- [Participant Assignment Maintenance](#)
- [Password Change](#)
- [User Maintenance](#)

Content updated October 19, 2013 [Back to Top](#)

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U.S. Department of Housing and Urban Development
451 7th Street S.W., Washington, DC 20410
Telephone: (202) 708-1112 TTY: (202) 708-1455



User:
CYNTHIA CRAIN

Secure Systems

[About LOCCS](#)
[FAQ](#)

 Send LOCCS your questions and comments

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Line of Credit Control System (eLOCCS) LOCCS Authorizations

LOCCS authorizations are based upon an approved HUD-27054 on file in the LOCCS Security Office, and/or for S8 Contract Administrators, contract assignments in Secure Systems. Under the Business Partner you are representing, select a program area link for an appropriate set of menu options.

Program Area	Program Area Name	Authorization
METRO DALLAS HOMELESS ALLIANCE SNAP	Fax ID: 75-2461679 Special Needs Assistance	Drawdown



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Secure Systems

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[Authorizations](#)



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comments

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Line of Credit Control System (eLOCCS)

METRO DALLAS HOMELESS ALLIANCE

Special Needs Assistance (SNAP)

Queries

- [Project Portfolio \(SNAP\)](#)
- [SNAP Program](#)
- [Wire Payments](#)

Updates

- [Payment Voucher Entry](#)
- [Cancel Voucher](#)

Miscellaneous

- [Maintain Email Addresses](#)
- [Maintain Email Assignments](#)



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						<input type="checkbox"/> Show Zero Balance Projects
Program Area	Project No.	Authorized	Disbursed	Payments in Process	Available Balance	
Special Needs Assistance						
SNAP	TX0403L6T001500	506,681.00	437,772.04	0.00	68,908.96	
SNAP	TX0404L6T001500	332,256.00	133,736.43	0.00	198,519.57	
SNAP	TX0404L6T001601	332,256.00	0.00	0.00	332,256.00	
SNAP	TX0405L6T001500	409,588.00	402,385.34	7,202.66	0.00	
SNAP	TX0405L6T001601	409,588.00	112,348.77	0.00	297,239.23	
SNAP Subtotal:		\$1,990,369.00	\$1,086,242.58	\$7,202.66	\$896,923.76	
Portfolio Totals: Projects: 5		\$1,990,369.00	\$1,086,242.58	\$7,202.66	\$896,923.76	

Submit this page for each renewal grant completed. Print to PDF as an attachment.

https://eloccs.hud.gov/templates/q05.cfm?proj_refno=951210&flag=show&09:24:37

File Edit View Favorites Tools Help

Grantium™ 2017 NOF... Grant ... x CPD Cros... Norton Safe Search THIS PAGE IS SECURE

HUD **ELCCS** **METRO DALLAS HOMELESS ALLIANCE** **Grant Information** [Menu](#) [Auth](#) [Log Off](#) [Bottom](#)

Menu → Portfolio → Grant Information

Grant: TX0405L6T001500 (SNAP) Special Needs Assistance

General **Budget** **Vouchers**

Contractual Organization	DUNS Organization	Contract Dates	Funding
Tax ID: 75-2461679 METRO DALLAS HOMELESS ALLIANCE 1818 CORSICANA ST. DALLAS, TX 75201-6102	DUNS: 145187824 Renewal Date: 10-21-2017 Tax ID: 75-2461679 ✓ Matches contractual org. METRO DALLAS HOMELESS ALLIANCE 2816 SWISS AVE DALLAS, TX 75204-5958	LOCCS Created: 07-07-2016 Effective Date: 06-20-2016 Expiration Date: 05-31-2017 Term (months): 12 Operating Start: 06-01-2016	Authorized: 409,588.00 Disbursed: 402,385.34 In process: 7,202.66 Balance: 0.00
Payee Organization: - same as contractual-	Region: 06 - SOUTHWEST Office: 01 - TEXAS STATE OFFICE		

Contract Status:

Voucher 501-00321608 entered on 07-10-2017 is out for review.
GAR covering 06-01-2016 to 05-31-2017, due 08-29-2017

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ABP 125% 8:23 AM 8/2/2017



User:
CYNTHIA CRAIN

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Authorizations

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Line of Credit Control System (eLOCCS)

METRO DALLAS HOMELESS ALLIANCE

Special Needs Assistance (SNAP)

Queries

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Submit this page for each renewal grant. Print to PDF as an attachment.

https://eloccs.hud.gov/templates/bp_payments.cfm?&09:25:39

File Edit View Favorites Tools Help

Menu → Wire/Check Payments

*Note: Actual deposit date may vary by individual bank.
Data beyond two years ago is not displayed.

	LOCCS Payment Cycle	No of Payments	Amount	Treasury Schedule Number	* Estimated Deposit Date
1)	Jul 2017 Thu 07-27 02:38	1	7,126.97	LH5866	Fri 07-28-2017
2)	Tue 07-18 00:40	2	55,396.22	LH5849	Wed 07-19-2017
3)	Tue 07-11 01:00	1	88,432.90	LH5835	Wed 07-12-2017
4)	Jun 2017 Sat 06-17 00:58	1	61,361.34	LH5772	Tue 06-20-2017
5)	Wed 06-07 00:44	1	38,017.38	LH5751	Thu 06-08-2017
6)	Tue 06-06 00:45	1	81,251.64	LH5748	Wed 06-07-2017
7)	Apr 2017 Sat 04-01 01:59	1	37,085.50	LH5579	Tue 04-04-2017
8)	Mar 2017 Thu 03-30 00:49	3	74,807.12	LH5552	Fri 03-31-2017
9)	Thu 03-02 01:24	3	92,616.93	LH5498	Fri 03-03-2017
10)	Feb 2017 Sat 02-04 00:56	3	100,846.05	LH5427	Tue 02-07-2017
11)	Jan 2017 Fri 01-13 00:39	3	66,976.47	LH5363	Tue 01-17-2017
12)	Dec 2016 Tue 12-06 00:38	3	60,625.60	LH5267	Wed 12-07-2016
13)	Nov 2016 Tue 11-08 00:39	1	9,142.00	LH5193	Wed 11-09-2016
14)	Thu 11-03 01:17	2	50,989.03	LH5186	Fri 11-04-2016
15)	Oct 2016 Wed 10-05 01:16	2	45,573.40	LH5107	Thu 10-06-2016
16)	Sep 2016 Thu 09-15 00:20	1	76,945.18	LH5046	Fri 09-16-2016
17)	Aug 2016 Tue 08-30 00:20	2	52,777.28	LH4991	Wed 08-31-2016
18)	Tue 08-02 00:40	2	43,274.53	LH4937	Wed 08-03-2016
19)	Jul 2016 Fri 07-22 00:16	1	18,535.68	LH4891	Mon 07-25-2016
20)	Sat 07-02 01:38	1	24,461.36	LH4855	Wed 07-06-2016
21)	Apr 2016 Fri 04-08 00:17	1	7,372.95	LH4618	Mon 04-11-2016
22)	Mar 2016 Tue 03-08 00:20	2	30,045.25	LH4530	Wed 03-09-2016
23)	Feb 2016 Wed 02-17 01:31	2	72,219.14	LH4462	Thu 02-18-2016
24)	Dec 2015 Thu 12-10 00:18	2	33,540.41	LH4286	Fri 12-11-2015
25)	Nov 2015 Sat 11-14 00:42	2	29,369.92	LH4210	Tue 11-17-2015
26)	Oct 2015 Fri 10-09 00:17	2	23,639.91	LH4114	Tue 10-13-2015
27)	Sep 2015 Fri 09-11 01:04	2	23,551.90	LH4034	Mon 09-14-2015

125%

8:25 AM
8/2/2017

NEW - Renewal Project Expansion

- Renewal projects are allowed to apply for a NEW expansion project to expand existing eligible renewal projects
 - will increase the number of units in a project or allow the recipient to serve additional persons.
 - Reference renewal grant you are expanding
 - Same Component Type and follow same rental/leasing structure
 - Funded through BONUS or Reallocation

3A. Project Detail

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

1. Project Identification Number (PIN) of expiring grant: TX0405
(e.g., the "Federal Award Identifier" indicated on form 1A. Application Type)

* 2a. CoC Number and Name: TX-600 - Dallas City & County, Irving CoC

* 2b. CoC Collaborative Applicant Name: -- select --

3. Project Name: HMIS 2018

* 4. Project Status: Standard

* 5. Component Type: HMIS

* 6. Does this project use one or more properties that have been conveyed through the Title V process? No

* 7. Will this renewal project be part of a new application for a Renewal Expansion Grant? Yes

Save & Back

Save

Save & Next

Back

Next

Check Spelling

Note: This formlet contains mandatory fields for which no value has been saved.

NEW- Projects from Bonus & Reallocation

- Must be one of the following
 - Permanent housing-permanent supportive housing (PH-PSH) projects that meet the requirements of Dedicated PLUS or where 100 percent of the beds are dedicated to individuals and families experiencing chronic homelessness
 - New permanent housing-rapid rehousing (PH-RRH) projects that will serve homeless individuals and families, including unaccompanied youth
 - Joint TH and PH-RRH component to better serve homeless individuals and families, including individuals or families fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking

NEW - Projects from DV Bonus

- New projects that want to be considered for the DV Bonus, may be:
 - Permanent Housing-Rapid re-housing projects dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking
 - Joint TH and PH-RRH component projects dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking
 - Supportive service only-coordinated entry project to implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking

New Projects from DV Bonus

- Must be 1 year grant term
- Only one submission per project type (PH, RRH-TH, SSO-CES) per CoC
- HUD will conditionally select DV Bonus projects based on the criteria established in the NOFA
 - Any project conditionally selected by HUD as part of the DV Bonus will be removed from the CoC's New Project ranking list and all projects underneath of it will slide up in rank
 - Any project that indicated it would like to be considered as part of the DV Bonus but was not selected as part of the DV Bonus, will retain the ranking provided by the CoC and be considered as a normal ranked project*

New Projects from DV Bonus Score

- Combination of CoC Application score and responses to the domestic violence bonus specific questions in the Collaborative Application using the following 100-point scale:
- For Rapid Re-housing and Joint TH and PH-RRH component projects:
 - CoC Score. Up to 50 points in direct proportion to the score received on the CoC Application.
 - Need for the Project. Up to 25 points based on the extent the CoC is able to quantify the need for the project
 - Quality of the Project Applicant. Up to 25 points based on the previous performance of the applicant related to DV.
- For SSO Projects for Coordinated Entry:
 - CoC Score. Up to 50 points in direct proportion to the score received on the CoC Application.
 - Need for the Project. Up to 50 points based on the extent to which the CoC is able to demonstrate the need for a coordinated entry system that better meets the needs of clients

Consolidated Projects

- Prior to considering a Project Consolidation, applicant should consult with local HUD field office to ensure eligibility
- Applicants that intend to use the consolidation process to combine two to four eligible renewal projects may do so through the renewal project application
- Projects must be held by the same recipient
- Projects must be of the same project component type

How to Consolidate Projects

- Submit Renewal applications for each grant
 - Select “yes” on “Renewal Grant Consolidation Screen” in eSNAPS
- Select a surviving grant (grant with the earliest start date)
- Submit up to 3 terminating grants
- Submit a “fully consolidated” renewal application with information from all combining grants included.

- Renewal Project Application FY2018
- Applicant Name: Metro Dallas Homeless Alliance
- Applicant Number: TX600
- Project Name: HMIS 2018
- Project Number: 160327
- Renewal Project Application FY2018
- FY2016 Renewal Project Application Instructions
- Before Starting
- Part 1 - Forms
 - 1A. SF-424 Application Type
 - 1B. SF-424 Legal Applicant
 - 1C. SF-424 Application Details
 - 1D. SF-424 Congressional District(s)
 - 1E. SF-424 Compliance
 - 1F. SF-424 Declaration
 - 1G. HUD-2880
 - 1H. HUD-50070
 - 1I. Cert. Lobbying
 - 1J. SF-LLL
- Information About Submission without

HUD encourages the consolidation of renewal grants. As part of the FY 2018 CoC Program project application process, project applicants can request their eligible renewal projects to be part of a Renewal Grant Consolidation. This process can consolidate up to 4 renewal grants into 1 consolidated grant. This means recipients no longer must wait for grant amendments to consolidate grants. All projects that are part of a renewal grant consolidation must expire in Calendar Year (CY) 2019, as confirmed on the FY 2018 Final GIW, must be to the same recipient, and must be for the same component and project type (i.e., PH-PSH, PH-RRH, Joint TH/PH-RRH, TH, SSO, SSO-CE or HMIS).

- * 1. Is this project application requesting to be part of a renewal grant consolidation in the FY 2018 CoC Program Competition? **Yes** ▾
- If "No" click on "Next" or "Save & Next" below to move to the next screen.
- * 2. Is this an individual project application or a fully consolidated project application? **Fully Consolidated** ▾

Renewal Grant Consolidation Table

Project Identification Number PIN	Total Requested Amount	Surviving PIN or Terminating PIN	Operating Start Date	Expiration Date
		-- select -- ▾		
		-- select -- ▾		
		-- select -- ▾		
		-- select -- ▾		

*The surviving PIN must have the earliest operating start date.

At least 2 rows must be completed in the Renewal Grant Consolidation table.

Renewal Grant Consolidation Summary

Total Number of Grants in Consolidation	
Total Requested Amount in Consolidation	

* I hereby confirm that I have reviewed the accuracy and submitted all the renewal project applications related to this consolidation request into esnaps. ☐

Click on "Save & Next" to continue completing the remainder of this project application combining all the project application data for all the projects listed above into a single fully consolidated project application.

Dedicated PLUS:

- **DedicatedPLUS:** A PSH project where 100% of the beds are dedicated to serve individuals with disabilities and families in which one adult OR child has a disability, including unaccompanied homeless youth, that at intake are:
 - Experiencing chronic homelessness
 - In TH that will be eliminated and meets the definition of chronically homeless upon entry into TH
 - Literally homeless, previously chronically homeless, but exited a permanent housing project within last year.
 - In TH funded by joint TH and RRH who were experiencing CH prior to entry
 - Literally homeless at least 12 months in the last three years but not on four separate occasions
 - In VA funded program and meets on of the above criteria at initial intake to VA program

Joint TH-RRH

- **Joint TH-RRH:** Project that includes two existing program components—transitional housing and permanent housing-rapid rehousing—in a single project to serve individuals and families experiencing homelessness.
 - Provides both components as an option for participants to choose from
 - Must be Housing First in BOTH component types and only provide 24 months of assistance TOTAL for each participant.

How to Apply

- Complete all required components as listed on the Local RFP checklist
- Upload all completed elements to Basecamp no later than 4:00 p.m., Friday, August 3, 2018
- E-mail Lester.Collins@mdhadallas.org to receive an invitation to Basecamp where you can upload your completed materials for the FY2018 competition
- Please also ensure that all projects have a complete application in e-SNAPS no later than 4:00 p.m., Friday, August 3, 2018
 - Please hit “Submit” in eSNAPS once your project is complete
 - Remember to convert the eSNAPS full application to PDF and upload to Basecamp.

- 1J. SF-LLL
- Information About Submission without Changes
- Recipient Performance
- Renewal Grant Consolidation
- Part 2 - Subrecipient Information
 - 2A. Subrecipients
- Part 3 - Project Information
 - 3A. Project Detail
 - 3B. Description
- Part 4 - Housing, Services, and HMIS
 - 4A. HMIS Standards
- Part 6 - Budget Information
 - 6A. Funding Request
 - 6D. Match**
 - 6E. Summary Budget
- Part 7 - Attachment(s) & Certification
 - 7A. Attachment(s)
 - 7A. In-Kind Match MOU Attachment
 - 7B. Certification
- Part 8 - Submission Summary
 - Submission Without Changes
 - 8B Summary

- ☒ 7A. In-Kind Match MOU Attachment --> Attachment Details
- ☒ 7B. Certification
- ☒ Submission Without Changes
- ☒ 8B Summary

Select All Formlets Unselect All Formlets

Export to PDF Back

Get PDF Viewer

View Applicant Profile

Export to PDF

<https://esnaps.hud.gov/grantium/configurePDFExport.jsf>