**MDHA/CONTINUUM OF CARE BOARD OF DIRECTORS MEETING**

**MINUTES**

Friday, May 18th, 2018, 9:00 am – 11:00 am

2801 Swiss Avenue, Dallas, TX 75204

**Board Members in Attendance:**

John E. Castañeda – Chair, Edd Eason – Vice Chair, Karen Hughes, Shanette Eaden, Charlene Randolph, Jennifer Dominguez, Dr. David Woody, David Noguera, Michael Walker, Regina Levine, Traswell Livingston, Ikenna Mogbo, Ellen Magnis, Dustin Perkins, Monica Hardman, Ricky Redd, Daniel Roby, and Dr. Jeffrey Zohar.

**Staff & Guests in Attendance:**

Wayne Waslien (MDHA) and Rebecca Cox (MDHA), Blake Fetterman (Salvation Army)

**Approval of Minutes**

The meeting was called to order at 9:00 am by John E. Castañeda, Chair. He thanked everyone for coming and asked for self-introductions of those present.

A motion to approve the minutes of the meeting of March 16, 2018 was made with the addition of Michael Walker, new board member who was present, but whose name had been omitted. Motion was seconded. Motion passed.

**Salvation Army Strategic Plan**

Blake Fetterman, CEO Salvation Army Dallas, presented Salvation Army’s plan for expanding operations to a 26-acre site (Stemmons and Regal Row, Dallas) in the near future. Plans for expansion include additional emergency shelter space, increased supportive services, and clinic services. Several board members expressed their support for the plan. Mr. Eason asked Ms. Fetterman how the CoC could assist. Ms. Fetterman requested that representatives from CoC Board be present when Salvation Army’s plans are presented to the City of Dallas and business owners in the proposed area. Ms. Fetterman stated she would keep the CoC advised of dates and times.

**President’s Report**

MDHA Staffing Update: MDHA Board Chair, John E. Castañeda, announced that Diana Romanoli had been secured as fulltime Interim Chief Operating Officer after the resignation of Cindy Crain as MDHA President and CEO. Mr. Castañeda announced that Rebecca Cox, former CEO of CASA – Denton, had been retained part-time to assist the CoC in preparations for the 2018 HUD NOFA. Mr. Castañeda also announced that Stephanie Muller had been retained part-time to assist the MDHA with the Pieces IRIS contract for HMIS services.

Executive Search Committee: Mr. Castañeda introduced Karen Hughes whom he appointed as chair of the MDHA Executive Committee. Ms. Hughes stated that an Executive Search Committee was being formed. On the committee would be representatives from the CoC Board, City of Dallas, Dallas and Collin Counties. The Committee first meeting is scheduled for 5/30/18. By the June 22 board meeting a timeline and position description would be available to the MDHA Board.

Retreat Follow-up and Strategic Plan Status: Mr. Castañeda announced that an Action Plan (see attached) had been developed by MDHA by combining input from OrgCode and the Dallas Area Partnership (including input from the Citizen’s Commission on Homelessness). The action plan is based on input from the MDHA Leadership Retreat (March 28-29) and a Homeless Solutions Proposed Strategy developed by the Office of Homeless Solution in conjunction with the Dallas Area Partnership (with approval by the Citizen’s Commission on Homelessness) and presented to the Dallas Housing and Social Needs Committee on May 21, 2018. Mr. Eason and Mr. Perkins stated that the MDHA Action Plan would be shared with the CoC Assembly Committee Leaders and steps for implementation would be taken prior to the arrival of a new MDHA CEO.

**PRAC Report Card and CoC Assembly Report**

Based on a vote taken among service providers at the April 2018 CoC Assembly Meeting Mr. Eason recommended that no action be taken to reclassify the shelters beds at Dallas Life Foundation and Union Gospel Mission from Emergency Beds to Transitional Housing Beds. More time is needed to work with emergency shelters and educate them as to why such a reclassification would improve the CoC’s score with HUD. Changing the classifications at this time would require multiple changes in HMIS that my adversely affect the homeless status of clients. Eason announced that the scoring criteria used by the Performance Review and Allocations Committee (PRAC) for the upcoming 2018 HUD NOFA would be discussed at the June CoC Assembly Meeting and feedback would be shared with the entire CoC Board prior to the scorecard criteria being approved by the CoC Board. It was noted that one recommendation of the MDHA Strategic Plan was that there be better representation of African-Americans on the PRAC.

**Executive Committee Report**

Board Vacancies/Nomination Committee Report: Traswell Livingston, Chairman of the Nomination Committee, reported on new replacements for current board members and provided a current board roster (see attached). Representing the City of Dallas and replacing Bernadette Mitchell is David Noguera (City of Dallas- Director of Housing and Neighborhood Revitalization). Presenting the City of Dallas and replacing Charlettra Sharp is Monica Hardman (City of Dallas – Managing Director – Office of Homeless Solutions).

A motion was made by Traswell Livingston to appoint David Noguera as a member of the Board of Directors and remove John Lawton DPD and Mark Pierce (non-participating members). The motion was seconded and passed.

HUD Monitoring Report and Follow-up: Mr. Castañeda distributed copies of the findings from a HUD audit of MDHA conducted prior to May 4, 2018 (see attached). Mr. Castañeda stated that he would be working with MDHA staff and members of the MDHA Executive Committee to develop responses to the HUD findings. Regular updates will be shared with all members of the MDHA Board until all issues are fully resolved.

April 2018 Financials – Wayne Waslein, MDHA staff accountant, distributed copies of the April 2018 Financial Report (see attached). A review of the report revealed MDHA is currently in good standing.

**New Business**

None

Meeting adjourned at 11:00 am by the Chair, John E. Castañeda.