**MDHA/CONTINUUM OF CARE BOARD OF DIRECTORS MEETING**

**MINUTES**

Thursday, August 30, 2018, 10:30 am – 11:30 am

Vogel Alcove, 1738 Gano Street, Dallas, TX 75204

**Board Members in Attendance:**

Karen Hughes – Chair, Edd Eason – Vice Chair, Brooke Etie, Shanette Eaden, Jennifer Dominguez, Regina Levine, Ikenna Mogbo, Ellen Magnis, Dustin Perkins, Charletra Sharp (for Monica Hardmon), Ricky Redd, Daniel Roby, Kyla Rankin and Ashley Brundage

**Staff & Guests in Attendance:**

Dave Woodyard (Catholic Charities – Dallas), Paige Fink (The Family Place – Dallas), Shavon Moore (MDHA), Alexandra Espinosa (MDHA), Diana Romagnoli (MDHA), and Rebecca Cox (MDHA)

**Approval of Minutes**

The meeting was called to order at 10:30 am by Karen Hughes, Chair. She thanked everyone for coming and asked for self-introductions of those present.

A motion to approve the minutes of the meeting of July 20, 2018 was made. Motion was seconded. Motion passed.

**Performance Review and Allocations Decisions**

Karen Hughes recognized members of the Performance Review and Allocations Committee. She read MDHA By-Laws regarding who is eligible to vote on PRAC’s recommendations regarding the FY2018 NOFA. Rebecca Cox reviewed the FY2018 NOFA calendar that was distributed via public notice. Cox reviewed the process used to administrate the FY2018 NOFA. Shanette Eaden (PRAC Chair) outlined the process used by the PRAC to evaluate applications submitted for the FY2018 NOFA competition. Eaden stated that quality of project, needs of the community and adherence to the 2017-2018 Strategic Work Plan were all factors used in the scoring of applications. Ricky Redd commended Rebecca Cox for the excellent way she conducted the technical assistance sessions for the FY2018 NOFA. Eaden outlined the amount of funds available, the total amount applied for, and the rationale used for ranking projects and placing them into Tier 1 and Tier 2 categories.

Karen opened the meeting up to guests to make comments with regard the PRAC recommendations. Paige Fink referenced a letter issued by HUD that encouraged communities to consider their local housing needs for families fleeing domestic violence in making NOFA funding decisions. Ms. Fink stated that the letter requested that CoCs use recaptured funds to fund Transitional Housing for domestic violence. Ms. Fink requested the CoC Board direct the PRAC to make adjustments in the scoring so that her organization’s application be moved from Tier 2 to Tier 1. Ms. Fink stated that her organization was having to turn away 10,000 households per year who needed the type of housing and services her organization provides.

Dave Woodyard ask that a reduction in funding for his organization’s application be restored. Edd Eason asked Shanette Eaden to explain the reason funds were reduced for the request made by Mr. Woodyard’s organization. Eaden stated that the cost per person indicated in the grant submitted by Mr. Woodyard’s organization was out of line in comparison to other projects of the same type.

Hughes asked Rebecca Cox to explain the procedure for organizations needing to make changes to their applicants due to funding reductions. Cox stated applications would be amended back to these organizations and instructions would be sent via email.

Motion was made by Eaden for the CoC Board to accept the recommendation of the PRAC in regard to the FY2018 NOFA without changes. See rankings with funding amounts attached. No second was needed due to the motion being made by committee. Discussion followed.

Dustin Perkins asked if domestic violence organization participate in MDHA’s Homeless Management Information System and Coordinated Access System. Alexandra Espinosa and Shavon Moore stated that DV organizations add to the MDHA Housing Priority List but do not draw from it. Ellen Magnis mentioned a pilot project being used to send DV families directly to Family Gateway (Coordinated Access site for homeless families) to reduce the number of families who are required to wait longer if their names are on an agency’s wait list for housing provided by the agency.

Dustin Perkins ask it the current scorecard used to measure performance for the NOFA competition places organizations using Rapid Rehousing at a disadvantage in competing with Permanent Supportive Housing projects. Cox stated the current scorecard is balanced in its approach because points are available for PSH programs and RRH program only.

Shanette Eaden stated that placing projects with weaker applications into Tier 2 and reducing funds has resulted in the improvement of these programs in subsequent years.

Magnis pointed out that in the FY2018 NOFA recommendation that only 6.2% of funding was going to organizations working with homeless families. Magnis stated that if The Family Place was not funded and more homeless families were turned away, those families would be coming to her organization for assistance.

Ikeena Mogbo requested the PRAC consider setting a percentage allocation for special population based on community need. Eden agreed the idea would help the PRAC in making decisions in the future.

Charletra Sharp requested more information as to why funds requested by City of Dallas for Shelter Plus (CH Veterans) and My Residence (RRH) were reduced. Eaden stated the amount of recaptured funds exceeded the 10% allowance.

Daniel Roby and Mogbo requested Return on Investment be added to the NOFA scorecard. Cox stated that it had been added to the narrative portion of the application.

Karen Hughes asked that all board members voting on the motion respect the work done by the PRAC. She commended the PRAC for following all policies and procedures regarding the NOFA competition.

A vote was taken:

* Yes – All voting (unanimous)
* No – None
* Recusing themselves: Mogbo, Eason, Sharp (for Monica Hardmon), Levine, Magnis

**Chair Report**

**HMIS Updat**e – Karen Hughes gave an update on recent efforts to aggressively urge Pieces Tech (PTI) to start meeting deadlines associated with making HMIS HUD compliant. A meeting is set for September 20, 2018 when representatives from PTI will meet with representatives from the agencies using Pieces IRIS. The purpose of the meeting is to give PTI an opportunity to receive feedback on how HMIS is performing. Ikenna Mogbo mentioned that he is pleased to see that the work on HMIS has increased.

**Search Committee Report** – Karen Hughes reported the MDHA CEO Search Committee was set to begin conducting phone interviews of candidates at the end of August with plans to have a group of finalists in September.

**Policies and Procedures Committee Report and Vote** – Dustin Perkins gave a recommendation from the Policies and Procedures Committee to the Board to approve on a provisional basis Section 10 of the MDHA Policies and Procedures (Administrative Practices, Procurement, etc.). Perkins stated a vote needed to be taken so that MDHA could to move forward in being responsive to actions associated with HUD’s audit of MDHA in May 2018.

A vote was taken:

* Yes – All voting (unanimous)
* No – None

Perkins stated a final vote to approve all the revised MDHA policies and procedures would be taken at the November 2018 Board Meeting.

Meeting adjourned at 11:50 am by the Chair