**MDHA / Continuum of Care Board of Directors Meeting**

Friday May 17, 9am-11am

*2801 Swiss Avenue, Dallas Texas 75204*

**MINUTES**

Attendees: Karen Hughes, Dustin Perkins, Edd Eason, Lane Connor, Brooke Etie, Jessica Galleshaw, Rick Grady, Regina Levine, Traswell Livingston, Ellen Magnis, Jim Malatich, David Noguera, Christine Ortega, Charlene Randolph, Kyla Rankin, Ricky Redd, Daniel Roby, Michael Walker, Dr. David Woody. Staff: Carl Falconer, Diana Romagnoli, David Gruber.

Welcome/Introduction. Karen opened the meeting and welcomed everyone. She asked for introductions of all the Board members and staff.

Minutes of the March 29, 2019 were approved with the correction of Kyla and Ricky’s names. Christine Ortega mentioned she didn’t receive the distribution of meeting documents. Staff will check on distribution list.

CoC Assembly Update. Dustin Perkins gave a thorough update on the CoC Assembly pointing out the recent appointment of Ellen Magnis as the Committee Chair & Wayne Walker Co-Chair of the System Performance Committee. They are looking to prepare and present dashboards that target the relevant and effective activities of the CoC. There is a new Veteran’s Committee promoting the 100-day challenge. The goal is to house 182 veterans. ASC and DHA have been very helpful with VA vouchers. Carl recently had a full SPDAT training. Dustin and Carl went on to say that there is attention in all areas of the CoC Assembly to bring up the standards for Dallas.

Homeless Management Information System & Data Warehouse. Karen Hughes Chair of the HMIS and DW Evaluation Panel brought the Board up to date on the HMIS/DW RFP and evaluation process. The CoC started with 6 respondents to the RFP; the process moved to have three respondents to come to Dallas and present to the Evaluation Panel and User Group on three separate dates in two different sessions. The joint group came together yesterday to complete the evaluation process. The process worked well. The Panel came to an agreement of Eccovia’s ClientTrack HMIS software which will go to the HMIS Committee next week for a recommendation to the Board at a special meeting June 7, 2019. Dustin commented that he was very impressed with the cohesiveness of the panel in working together through the process and the discussion yesterday. The panelists represented most of the agencies in the CoC.

Jessica asked about the breadth of the ClientTrack whether it could handle data from other organizations outside of the HUD functionality which will be its primary need. Several members thought it could but we would ask specifically about her program, Salesforce in City Hall. Daniel had concerns about data transfer of legacy data ASC has and the ability of

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integrating it into the new system. They currently have extensive historical data in “Heart.” It will be important for Daniel to work with his software company for them to have an avenue to extract the data in a compatible format for uploading. Those conversations will happen after June 7th.

Committee Reports:

* Executive Committee - Karen mentioned that the Committee met last month. There was discussion on the HMIS RFP process, the HMIS user fee schedule as well as data quality. The user fee schedule will go to the HMIS Committee at the next meeting.
* Nominating Committee - Traswell submitted a report on the activities of the Committee. He noted that they didn’t meet in April but he plans a meeting in the coming weeks.
* Policy and Procedures Committee. Dustin Perkins began the topic by pointing to Dr. David Woody as taking over the leadership of this essential committee. Dr.
* Finance Committee - Edd presented the distributed financials as of March 2019. He noted that auditors were approved. They will be on-site at MDHA June 10-14th.

CEO/President Report - Carl discussed the HMIS Transition Funding by stating that MDHA application wasn’t approved to receive System Enhancement funds from the City of Dallas. He gave an overview on funding needs for the Conversion and Implementation costs. We have 2019 HMIS user fees and some City of Dallas funds which may be obtained in July. We are still in need of additional funds to cover this transition, $100,000.

Carl discussed the HUD NOFA application to cover user fees and the philosophy to support it. There was discussion on reducing funding amounts to cover the HMIS annual vendor fee.

Carl presented the recommendations he would like the PRAC to consider as they review all the submissions for 2020. Karen suggested that they be added to the Board for support on the June 7th special meeting. She was interested in getting Board support prior to PRAC consideration so that they have clear direction in prioritization and the CoC community know of these recommendations prior to submissions.

* + More RRH units – at least 300
	+ An additional HMIS application for user fees
	+ Eliminating SSO projects
	+ Collin County % set aside

Carl mentioned the concern by Dallas Life and UGM on the ES/TH definition changes in the CoC Policy and Procedures. He will be in conversation to assist them in crafting other ways to get what they want for their clients.

Adjournment 10:40 am.