**MDHA / Continuum of Care Board of Directors Meeting**

Friday January 18, 9am-11am

*2801 Swiss Avenue, Dallas Texas 75204*

**Minutes**

Attendees: Karen Hughes, Dustin Perkins, Edd Eason, Jennifer Dominguez, Brooke Etie, Jessica Galleshaw, Monica Hardmon, Regina Levine, Traswell, Livingston, Ellen Magnis, Jim Malatich, Ikenna Mogbo, David Noguera, Charlene Randolph, Kyla Rankin, Ricky Redd, Daniel Roby. Staff: Diana Romagnoli and Shavon Moore.

Karen Hughes open the meeting welcoming everyone to the meeting and asking for introductions. The Board has had new members join the Board recently.

Approval of Minutes of the November 30, 2018 was made by a motion from Jim Malatich and seconded by Jennifer Dominguez.

Housing Inventory Count Discussion. Edd Eason, Karen Hughes, and Dustin Perkins gave a recap of the December Dallas Life (DL) meeting. Karen stated that it was a good meeting; that Dallas Life is looking at working in Mission Tracker a HMIS. Also, that DL was open about the HIC definitions. It is their intent to focus on being a discipleship program. They remarked on a comment that Carl mentioned during the meeting that, “it is important to do the programs you do best as an organization.” The Union Gospel Mission meeting was cancelled and will be rescheduled as soon as calendars can be coordinated.

Homeless Management Information System HUD NOFA. Karen Hughes opened this item with a history of the HMIS struggles over the last 12 months, the City Audit results relating to HMIS/PTI, and the HUD Monitoring report on PTI procurement and the need for a RFP and the release of the HMIS NOFA. The Executive Committee’s review and approval for Carl Falconer to approach the El Paso Homeless Coalition on the Consolidation application of the NOFA. El Paso CoC Lead Agency went to their Board and obtained approval earlier in January. The MDHA staff has been working to respond to the NOFA. A vote of approval is required by both Boards of Directors in the application process. The due date for the NOFA application phase one is January 31, 2019. Upon a 45-day review period HUD would let all submitters know whether they had been approved to move to phase two.

Wednesday January 16, 2019, Carl had a call with all Board members who had questions on the HUD NOFA. Karen summarized the discussion on the call.

Approval to move forward with NOFA response. Karen opened the discussion asking for comments. After much discussion, a motion was presented to the Board to have the Staff release an RFP for a new HMIS as soon as possible and to respond to the $150,000 funds of the NOFA for enhancement of the existing HMIS system which is PTI: Charlene approved the motion and Traswell seconded the motion. The motion did not pass. After 90 minutes of continue discussion by the Board, David Noguera asked if we could get Carl Falconer on the phone. He wanted to hear from him. Carl joined the meeting. Karen summarized where the Board was in the consideration of this Consolidation item. Carl mentioned that he was charged with bringing to the Dallas & Collin County Continuum of Care a “working HMIS.” He believe the Consolidation was the best opportunity for the CoC. He had considered the needs of the HMIS end users as well as the capabilities of the Clarity Software offered in the Consolidation with El Paso. Clarity is a fully functioning HMIS. He knows this first hand. There was 30 minutes of additional discussion. Karen and Traswell brought up the concerns they had from our history with our community and missed HMIS software systems. We as a Board owed it to our Assembly to go to the market through an RFP process to fully evaluate and match to best vendor to the needs of our CoC.

The second motion: The staff to proceed with the El Paso application with an RFP to follow if necessary. This motion failed.

The third motion proposed but not acted on: To go through the NOFA and take a contract with Clarity for a year and then release an RFP 12 months later.

The fourth motion: Direct the staff to submit an application for the $150,000 to work with PTI. This motion was withdrawn.

The fifth motion made by Ken and seconded by Ellen: For the staff to prepare and release an RFP for a new HMIS provider. This motion is approved.

This action halts the HUD HMIS Capacity Building Consolidation application. It also recognizes the need for additional operation funds necessary to move systems if that becomes necessary. Karen and Ellen stated they had recently met with AT&T and would ask for a white paper on our HMIS. They would discuss this with Carl.

Committee Reports:

* Nominating Committee, Traswell Livingston, III wished to thank Jennifer Dominguez on her tenure with the Board as this is her last Board meeting. He noted that Shanette Eaden was rolling off the Board and a nomination by the Committee for Rick Grady of Plano – Motion was approved to add Rick.
* Policy and Procedures Committee, due to lack of time Dustin Perkins agreed to table this vote until the March Board meeting.
* Finance Committee, Edd Eason presented the 2019 MDHA budget for approval. He stated that this budget does not have any of the potential funds under consideration but does recognize the importance in the HMIS transition that operational funding will be required.

CEO/President Report Diana Romagnoli & Shavon Moore

* PIT Count update, Karen gave the new volunteer numbers as of today.

The meeting was adjourned at 11:10am.

**NOTE: *The next meeting of the Board of Director’s will be held on March 29, 2019.***