Metro Dallas Homeless Alliance
and Affiliate

Consolidated Financial Statements with Compliance Reports
and Supplementary Information
December 31, 2018 and 2017

SFC
Answers.

Metro Dallas Homeless Alliance and Affiliate

Contents

Sutton Frost Cary LLP
Certified Public Accountants

Independent Auditors' Report

To the Board of Directors of
Metro Dallas Homeless Alliance and Affiliate

Report on the Financial Statements

We have audited the accompanying consolidated financial statements of Metro Dallas Homeless Alliance and Affiliate (nonprofit organizations) which comprise the consolidated statements of financial position as of December 31, 2018 and 2017, the consolidated statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with U.S. generally accepted accounting principles; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with U.S. generally accepted auditing standards and the standards applicable to the financial audits contained in *Government Auditing Standards,* issued by Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement. The financial statements of MDHA Pebbles, LLC were not audited in accordance with *Government Auditing Standards.*

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Metro Dallas Homeless Alliance and Affiliate as of December 31, 2018 and 2017 and the changes in their net assets and their cash flows for the years then ended in accordance with U.S. generally accepted accounting principles.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,* is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 27, 2019 on our consideration of Metro Dallas Homeless Alliance's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Metro Dallas Homeless Alliance's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Metro Dallas Homeless Alliance's internal control over financial reporting and compliance.

Sutton Frost Cary

A Limited Liability Partnership

Arlington, Texas
September 27, 2019

Metro Dallas Homeless Alliance and Affiliate
Consolidated Statements of Financial Position
December 31, 2018 and 2017

	2018	2017
Assets		
Cash and cash equivalents	$ 316,432	$ 392,860
Grants and accounts receivable, net	43,531	141,485
Prepaid expenses	6,319	45,391
Property and equipment, net	24,367	35,395
Investment in joint venture	99,596	49,271
Total assets	$ 490,245	$ 664,402
Liabilities and Net Assets		
Liabilities:		
Accounts payable	$ 860	$ 12,082
Accrued expenses	77,018	100,664
Total liabilities	77,878	112,746
Net assets:		
Without donor restrictions	296,196	412,290
With donor restrictions	116,171	139,366
Total net assets	412,367	551,656
Total liabilities and net assets	$ 490,245	$ 664,402

See notes to consolidated financial statements.

Metro Dallas Homeless Alliance and Affiliate
Consolidated Statement of Activities
Year Ended December 31, 2018

	Without Donor Restrictions	With Donor Restrictions	Total
Revenue and support:			
Contributions and grant revenue:			
Corporations	$ 822	$ -	$ 822
Foundations	118,148	76,250	194,398
Governments	1,140,626	-	1,140,626
Organizations	14,841	22,840	37,681
Individuals	28,350	1,070	29,420
In-kind	64,562	-	64,562
Net assets released from restriction	123,355	(123,355)	-
Total contributions and grant revenue	1,490,704	(23,195)	1,467,509
Program income	89,617	-	89,617
Membership fees	12,110	-	12,110
Other	840	-	840
Total revenue and support	1,593,271	(23,195)	1,570,076
Other income:			
Gain from joint venture	50,325	-	50,325
Interest income	42	-	42
Total other income	50,367	-	50,367
Total revenue, support and other income	1,643,638	(23,195)	1,620,443
Expenses:			
Program services	1,449,431	-	1,449,431
General and administrative	269,373	-	269,373
Fundraising	40,928	-	40,928
Total expenses	1,759,732	-	1,759,732
Change in net assets	(116,094)	(23,195)	(139,289)
Net assets at beginning of year	412,290	139,366	551,656
Net assets at end of year	$ 296,196	$ 116,171	$ 412,367

See notes to consolidated financial statements.

Metro Dallas Homeless Alliance and Affiliate
Consolidated Statement of Activities
Year Ended December 31, 2017

	Without Donor Restrictions	With Donor Restrictions	Total
Revenue and support:			
Contributions and grant revenue:			
Corporations	$ 3,648	$ 500	$ 4,148
Foundations	156,071	443,392	599,463
Governments	1,193,268	-	1,193,268
Organizations	23,665	60,807	84,472
Individuals	32,446	3,877	36,323
In-kind	60,859	-	60,859
Net assets released from restriction	420,279	(420,279)	-
Total contributions and grant revenue	1,890,236	88,297	1,978,533
Program income	213,139	-	213,139
Membership fees	9,725	-	9,725
Other	14,545	-	14,545
Total revenue and support	2,127,645	88,297	2,215,942
Other income (expense):			
Loss from joint venture	(60,603)	-	(60,603)
Interest income	39	-	39
Total other income (expense)	(60,564)	-	(60,564)
Total revenue, support and other income (expense)	2,067,081	88,297	2,155,378
Expenses:			
Program services	1,836,525	-	1,836,525
General and administrative	177,624	-	177,624
Fundraising	71,731	-	71,731
Total expenses	2,085,880	-	2,085,880
Change in net assets	(18,799)	88,297	69,498
Net assets at beginning of year	431,089	51,069	482,158
Net assets at end of year	$ 412,290	$ 139,366	$ 551,656

See notes to consolidated financial statements.

Metro Dallas Homeless Alliance and Affiliate
Consolidated Statement of Functional Expenses
Year Ended December 31, 2018

	Program Services	General and Administrative	Fundraising	Total
Personnel	$ 884,737	$ 194,387	$ 35,925	$ 1,115,049
Contract services, consulting and professional fees	324,462	33,422	115	357,999
Travel, conferences and meetings	19,006	2,668	268	21,942
Training	1,042	-	-	1,042
Advertising and promotion	1,629	67	540	2,236
Bank and financial services fees	2,675	543	52	3,270
Communications and information technology	19,635	1,130	729	21,494
Memberships and subscriptions	1,541	197	119	1,857
Miscellaneous	500	1,113	101	1,714
Hospitality and entertainment	8,671	10,576	2	19,249
Insurance	274	5,899	686	6,859
Postage and delivery	-	237	8	245
Printing and copying	7,720	514	151	8,385
Occupancy	9,606	963	100	10,669
Supplies	12,362	408	182	12,952
Depreciation	551	9,375	1,102	11,028
Client assistance	99,180	-	-	99,180
In-kind	55,840	7,874	848	64,562
	$ 1,449,431	$ 269,373	$ 40,928	$ 1,759,732

See notes to consolidated financial statements.

Metro Dallas Homeless Alliance and Affiliate
Consolidated Statement of Functional Expenses
Year Ended December 31, 2017

	Program Services	General and Administrative	Fundraising	Total
Personnel	$ 938,509	$ 118,230	$ 57,629	$ 1,114,368
Contract services, consulting and professional fees	338,362	20,773	782	359,917
Travel, conferences and meetings	46,377	40	6,138	52,555
Training	9,015	-	-	9,015
Advertising and promotion	534	-	740	1,274
Bank and financial services fees	2,404	267	565	3,236
Communications and information technology	19,266	1,094	903	21,263
Memberships and subscriptions	1,172	101	50	1,323
Miscellaneous	459	24,774	1,023	26,256
Hospitality and entertainment	4,496	270	192	4,958
Insurance	5,765	650	312	6,727
Postage and delivery	146	534	84	764
Printing and copying	11,562	522	257	12,341
Occupancy	8,662	1,255	180	10,097
Supplies	19,743	884	637	21,264
Depreciation	9,907	1,176	568	11,651
Client assistance	367,262	-	-	367,262
In-kind	52,434	7,054	1,371	60,859
Charitable donation	450	-	300	750
	$ 1,836,525	$ 177,624	$ 71,731	$ 2,085,880

See notes to consolidated financial statements.

Metro Dallas Homeless Alliance and Affiliate
Consolidated Statements of Cash Flows
Years Ended December 31, 2018 and 2017

	2018	2017
Cash flows from operating activities:		
Change in net assets	$ (139,289)	$ 69,498
Adjustments to reconcile change in net assets to net cash provided (used) by operations:		
Allowance for doubtful accounts	-	(9,228)
Depreciation	11,028	11,651
Loss (gain) from joint venture	(50,325)	60,603
Changes in operating assets and liabilities:		
Grants and accounts receivable	97,954	63,074
Prepaid expenses	39,072	(8,737)
Accounts payable	(11,222)	9,887
Accrued expenses	(23,646)	15,321
Deferred revenue	-	(10,410)
Net cash provided (used) by operating activities	(76,428)	201,659
Cash flows from investing activities-		
Purchases of property and equipment	-	(19,629)
Net cash used by investing activities	-	(19,629)
Change in cash and cash equivalents	(76,428)	182,030
Cash and cash equivalents at beginning of year	392,860	210,830
Cash and cash equivalents at end of year	$ 316,432	$ 392,860

See notes to consolidated financial statements.

1. Organization

Metro Dallas Homeless Alliance (MDHA) is a Texas nonprofit corporation located in Dallas, Texas. It was established and is operated as a member organization composed of a broad spectrum of stakeholders committed to ending homelessness. In 2003, it was designated by the Dallas City Council as the regional authority on homelessness and charged with implementing homeless initiatives in Dallas' 10-Year Plan to End Chronic Homelessness. MDHA is supported by contributions and grants from individuals, companies, foundations and governmental agencies. It also earns fees by providing program services and by fees charged for memberships.

MDHA accomplishes its purpose through the following programs:

Continuum of Care - MDHA is recognized by the local community and the U.S. Department of Housing and Urban Development (HUD) as the lead agency for the Continuum of Care (CoC) serving Dallas and Collin Counties. As the CoC lead agency, MDHA collaborates with the local CoC Board of Directors to:

- Operate the Continuum of Care
- Provide for a Homeless Management Information System (HMIS) for the Continuum of Care
- Plan for the Continuum of Care
- Serve as the collaborative applicant for funding

Coordinated Assessment - MDHA provides a telephone helpline for persons facing a housing crisis, conducts a uniformed assessment, makes referrals to the appropriate housing intervention organization through prioritization and makes referrals to service and housing providers in the CoC.

Homeless Management Information System - MDHA administers the HMIS that supports required client and services data collection, reporting and performance evaluation for nearly $70 million in federal, state, and local programs to prevent and end homelessness.

Resources for Partner Agencies - MDHA oversees funds that are utilized by organizations for direct aid to the homeless within the CoC.

The Housing Authority of the City of Dallas

MDHA entered into an agreement with The Housing Authority of the City of Dallas (DHA), Texas, a Texas public housing authority, to lease apartment units through December 31, 2019 as part of MDHA's mission to reinforce the public supportive housing initiative for single women and families composed of women and children who are homeless or formerly homeless. The apartments are leased under a "bargain" lease agreement from DHA for $1 annually.

MDHA Pebbles, LLC

On February 22, 2010, MDHA Pebbles, LLC (Pebbles) was formed in the state of Texas, to alleviate poverty and provide housing, shelter and support for independent living directly to the homeless population of Dallas, Texas. MDHA is the sole member of Pebbles. Pebbles owns a 50 percent interest in Pebbles Apartments, L.L.C. (PA) which subleases the apartments referred to above from MDHA and operates the apartments under an operating agreement with MDHA. Pebbles has no operations of its own. MDHA and Pebbles are collectively referred to herein as the Organization.

In 2010, operations of the apartment units began in PA. PA is an entity owned 50 percent by Pebbles and 50 percent by Pebbles PSH, Inc., an unrelated Texas nonprofit corporation. Pebbles PSH, Inc. is the controlling member and manager over PA in accordance with the operating agreement effective May 5, 2010. Accordingly, PA is not consolidated as part of the Organization's consolidated financial statements, but MDHA's investment and its share of the earnings and losses of PA are shown in the Organization's consolidated financial statements as investment in joint venture. In connection with the operation of the apartments, PA collects rents and pays operating expenses.

2. Summary of Significant Accounting Policies

Basis of Accounting

The accompanying consolidated financial statements are presented on the accrual basis of accounting. Accordingly, revenues are recognized when earned and expenses are recorded as incurred.

Consolidated Financial Statements

The financial statements of MDHA and Pebbles have been consolidated and all inter-organizational transactions and accounts have been eliminated.

Consolidated Financial Statement Presentation

Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified as follows:

> *Net assets without donor restrictions* - Net assets not subject to donor-imposed stipulations. Net assets without donor restrictions may be designated for specific purposes by action of the board of directors.
>
> *Net assets with donor restrictions* - Net assets subject to donor stipulations that will be met by actions of the Organization and/or the passage of time.

Some net assets with donor restrictions include a stipulation that assets provided be maintained permanently (perpetual in nature) while permitting the Organization to expend the income generated by the assets in accordance with the provisions of additional donor imposed stipulations or a Board approved spending policy.

Revenues are reported as increases in net assets without donor restrictions, unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expirations of net assets with donor restrictions (i.e., the donor stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets.

Cash Equivalents

Cash equivalents consist of all highly liquid investments purchased with an initial maturity of three months or less.

Financial Instruments and Credit Risk Concentrations

Financial instruments which are potentially subject to concentrations of credit risk consist principally of cash, cash equivalents, and grants and accounts receivable. Cash and cash equivalents are placed with high credit quality financial institutions to minimize risk. Grants receivable are due from various grantor agencies and donors. Accounts receivable are unsecured and are due from various agencies for user fees related to the HMIS system. The Organization continually evaluates the collectability of grants and accounts receivable and maintains allowances for potential losses, if considered necessary.

The Organization maintains cash balances at a financial institution located in Texas. Accounts at the institution are insured by the Federal Deposit Insurance Corporation up to $250,000. At December 31, 2018, the Organization's uninsured balances totaled $85,970.

Property and Equipment

Property and equipment purchased by the Organization are recorded at cost or if acquired by gift, at the fair value at the date of the gift. The Organization follows the practice of capitalizing all expenditures for property and equipment in excess of $2,000; the fair value of donated property and equipment is similarly capitalized. Depreciation is computed using the straight-line method over the estimated useful lives of the assets.

Investment in Joint Venture

The Organization uses the equity method to account for its investment in Pebbles. Under the equity method, the Organization recognizes its share of the earnings and losses of the joint venture as they accrue. Advances and distributions are charged and credited directly to the investment account.

Revenue Recognition

Contributions are generally recorded only upon receipt, unless evidence of an unconditional promise to give has been received. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of the amounts expected to be collected. All contributions are considered available for general use unless specifically restricted by the donor.

Government grant revenue is recognized as contract terms are fulfilled. Cost reimbursement contracts are recognized as revenue when the allowable costs are incurred. Fees for contract services are recognized as revenue when the contracted services are performed.

Donated rent is reflected as a contribution at the estimated fair value. Contributions of services are recorded as estimated fair value if the services received create or enhance nonfinancial assets or require specialized skills and would typically need to be purchased if not provided by donation.

Grants and Contracts

The Organization receives grants and contracts from federal and state agencies to be used for specific programs. For government grants and contracts, the excess of reimbursable expenditures over cash receipts is included in grants receivable.

The Organization's costs incurred under its government grants and contracts are subject to audit by government agencies. Management believes that disallowance of costs, if any, would not be material to the consolidated financial position or changes in net assets of the Organization.

Federal Income Taxes

MDHA is exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code (IRC). Pebbles is a wholly-owned for-profit subsidiary of MDHA which is considered to be a disregarded entity for tax purposes, and its activity is included in MDHA's federal information return.

For the years ended December 31, 2018 and 2017, MDHA had no material unrelated business income, including pass-through income from Pebbles. Accordingly, no provision has been made for federal income tax in the accompanying consolidated financial statements.

GAAP requires the evaluation of tax positions taken in the course of preparing MDHA's tax returns and recognition of a tax liability (or asset) if MDHA has taken an uncertain position that more likely than not would not be sustained upon examination by the Internal Revenue Service. Management has analyzed the tax positions taken by MDHA, and has concluded that as of December 31, 2018 and 2017, there are no uncertain tax positions taken or expected to be taken that would require recognition of a liability (or asset) or disclosure in the consolidated financial statements.

Allocation of Functional Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the consolidated statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The expenses that are allocated include occupancy, depreciation, insurance, communications and information technology, printing and copying, and supplies which are allocated on a square footage basis, as well as personnel, contract services, consulting, and professional fees, which are allocated on the basis of estimates of time and effort.

Estimates and Assumptions

The preparation of consolidated financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of support and expenses during the reporting period. Actual results could differ from those estimated.

New Accounting Pronouncements

Changes to GAAP are established by the Financial Accounting Standards Board (FASB) in the form of accounting standards updates (ASUs) to the FASB's Accounting Standards Codification.

The Organization considers the applicability and impact of all ASUs. ASUs not listed below were assessed and determined to be either not applicable or are expected to have minimal impact on the Organization's financial position and changes in net assets.

In 2014, the FASB issued ASU 2014-09, *Revenue from Contracts with Customers* (Topic 606) which is a comprehensive new revenue recognition standard that will supersede existing revenue recognition guidance. The core principle of the guidance is that an entity should recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. The entity should recognize revenue when (or as) the entity satisfies a performance obligation. Not-for-profit entities must consider whether certain arrangements are fully or partially subject to Topic 606. Examples include, but are not limited to memberships, sponsorships, grants and contracts. Further, judgment is required to bifurcate transactions between contribution and exchange components. The effective date of ASU 2014-09 is for annual periods beginning after December 15, 2018 for the majority of not-for-profit organizations.

In 2018, the FASB issued ASU 2018-08 *Clarifying the Scope and Accounting Guidance for Contributions Received and Made* to address difficulty and diversity in practice among not-for-profit entities in (1) evaluating whether transactions should be accounted for as contributions (nonreciprocal transactions) Subject to Topic 958, *Not-for-Profit Entities* or as exchanges (reciprocal transactions) subject to Topic 606 and (2) determining between conditional and unconditional contributions. This ASU applies to all entities that receive or make contributions. The term used in the presentation of financial statements to label revenue (for example, contribution, grant, donation) that is accounted for within Topic 958 is not a factor for determining whether an agreement is within the scope of that guidance. The standard is effective for annual periods beginning after December 15, 2018 for the majority of not-for-profit entities. The changes in this standard should generally be applied on a retrospective basis in the year that it is first applied.

In 2016, the FASB issued its leasing standard in ASU 2016-02*, Leases* for both lessees and lessors. Under its core principle, a lessee will recognize right-of-use (ROU) assets and related lease liabilities on the statement of financial position for all lease arrangements with terms longer than 12 months. The pattern of expense recognition in the statement of activities will depend on a lease's classification. For not-for-profit organizations, the standard takes effect for fiscal years beginning after December 15, 2019.

The Organization is currently assessing the impact that adopting this new guidance will have on the financial statements.

Accounting Pronouncements Adopted

The Organization adopted FASB ASU 2016-14, *Presentation of Financial Statements for Not-for-Profit Entities* as of and for the year ended December 31, 2018 with retrospective application for the 2017 financial statements. As result, the major changes applicable for the Organization include: (a) requiring the presentation of only two classes of net assets now entitled “net assets without donor restrictions” and “net assets with donor restrictions”, (b) requiring that all nonprofits disclose a summary of the allocation methods used to allocate costs, and (c) requiring the disclosure of quantitative and qualitative information regarding liquidity and availability of resources. The Organization opted to not disclose liquidity and availability information for 2017 as permitted under the ASU in the year of adoption. The adoption of this ASU had no effect on net assets or the change in net assets presented for the years ended December 31, 2018 and 2017.

3. Grants and Accounts Receivable

Grants and accounts receivable consist of the following at December 31:

	2018	2017
Grants receivable	$ 31,806	$ 127,548
Pledges receivable	10,000	11,938
Other	1,725	1,999
	$ 43,531	$ 141,485

Grants and accounts receivable are expected to be collected within the next year.

4. Property and Equipment

Property and equipment consist of the following at December 31:

	2018	2017
Office equipment	$ 81,374	$ 81,374
Software	7,500	7,500
Accumulated depreciation	(64,507)	(53,479)
	$ 24,367	$ 35,395

Depreciation expense totaled $11,028 and $11,651 for the years ended December 31, 2018 and 2017, respectively.

5. Investment in Joint Venture

The Organization has a 50% investment in PA. Summarized financial information relative to the joint venture is as follows as of and for the year ended December 31:

	2018	2017
Current/total assets (primarily cash)	$ 233,178	$ 92,216
Current liabilities	$ 46,293	$ 5,980
Partners' equity	186,885	86,236
	$ 233,178	$ 92,216
Revenue	$ 316,691	$ 298,736
Net earnings (loss)	100,649	(121,206)
Organization's interest in net earnings (loss)	50,325	(60,603)

6. Net Assets With Donor Restrictions

Net assets with donor restrictions are temporarily restricted and are available for the following purposes at December 31:

	2018	2017
Client assistance	$ 116,171	$ 136,191
Time restricted	-	3,175
	$ 116,171	$ 139,366

7. In-Kind Contributions

Effective December 1, 2011, the Organization and a foundation entered into a rent-free lease agreement for land and a building with an initial term which ended on November 20, 2014. The lease was extended 10 years until November 30, 2021. As provided by the lease agreement, the Organization is required to pay utilities and repairs, maintain certain insurance and must abide by the Wilson Historic Block District Agencies Lease Compliance Expectation.

In-kind revenue and expense consist of the following for the years ended December 31:

	2018	2017
Occupancy	$ 64,562	$ 59,659
Other	-	1,200
Total	$ 64,562	$ 60,859

These amounts are included in revenue and expense in the accompanying consolidated financial statements.

8. Liquidity and Availability of Resources

The Organization has $359,963 of financial assets available within one year of the balance sheet date to meet cash needs for general expenditures consisting of cash of $316,432, pledges receivable of $10,000 and grants receivable of $33,531. The receivables are subject to implied time restrictions but are expected to be collected within one year. No other donor or board-imposed designation restricts the use of these funds.

The Organization serves as the lead organization for the Dallas area Continuum of Care (CoC). As a result, approximately 75% of their annual funding is attributed to three HUD reimbursement-based grant contracts. This is not an immediate concern with the operations and liquidity of the organization to cover its current commitments, as most of their expenses are also attributable to these three grant contracts. In addition, the Coordinated Assessment Services grant allows the Organization to raise additional public funds from corporations, foundations and individuals to support the Flex Funds Program and other programs that further serve members of the CoC and homeless individuals in the service area.

9. Concentrations

Accounts receivable from two governmental units accounted for approximately 75% of the Organization’s receivables at December 31, 2018. Accounts receivable from one governmental unit accounted for approximately 90% of the Organization’s receivables at December 31, 2017.

The Organization’s revenue from three governmental units comprised approximately 70% of total revenue for the year ended December 31, 2018. The Organization’s revenue from three governmental units comprised approximately 54% of total revenue for the year ended December 31, 2017. Although management believes these revenue sources will continue in the near term, it acknowledges that the loss of revenue from these sources could have a materially adverse effect on the Organization’s financial position, activities and cash flows.

10. Subsequent Events

Management has evaluated subsequent events through the date which the consolidated financial statements were available to be issued and concluded that no additional disclosures are required.

Metro Dallas Homeless Alliance
Schedule of Expenditures of Federal Awards
Year Ended December 31, 2018

Federal Grantor/Pass-through Grantor/Program Title	CFDA #	Contract Number	Expenditures	Provided to Subrecipients
U.S. Department of Housing and Urban Development				
Continuum of Care Program	14.267	TX0405L6T001702	$ 241,687	$ -
Continuum of Care Program	14.267	TX0405L6T001601	141,818	41,747
Continuum of Care Program	14.267	TX0491L6T001700	76,621	-
Continuum of Care Program	14.267	TX0442L6T001600	357,464	-
Continuum of Care Program	14.267	TX0404L6T001702	89,524	34,251
Continuum of Care Program	14.267	TX0404L6T001601	233,512	-
Total expenditures of federal awards			$ 1,140,626	$ 75,998

See notes to schedule of expenditures of federal awards.

1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (Schedule) includes the federal grant activity of Metro Dallas Homeless Alliance (MDHA) under programs of the federal government for the year ended December 31, 2018. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of MDHA, it is not intended to and does not present the financial position, changes in net assets or cash flows of MDHA.

2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. MDHA has not elected to use the 10 percent de minimis indirect cost rate, and continues to use the cost allocation plan negotiated individually with its grantors, as applicable.

3. Match

MDHA is required to provide 25% matching funds to fulfill its contracts. These matching funds consist of contributions, fees, in-kind rent and other grants. MDHA claimed the following in matching funds for the following contracts for the year ended December 31, 2018:

HMIS	$ 163,716
CAS	172,208
CoC	118,804
Total	$ 454,728

Sutton Frost Cary LLP
Certified Public Accountants

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Board of Directors
Metro Dallas Homeless Alliance

We have audited, in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Metro Dallas Homeless Alliance and Affiliate (a nonprofit organization), which comprise the consolidated statement of financial position as of December 31, 2018, and the related consolidated statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated September 27, 2019. The financial statements of MDHA Pebbles, LLC were not audited in accordance with *Government Auditing Standards* and, accordingly, this report does not include reporting on internal control over financial reporting or instances of reportable noncompliance associated with MDHA Pebbles, LLC.

Internal Control over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered Metro Dallas Homeless Alliance's (MDHA) internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of MDHA's internal control. Accordingly, we do not express an opinion on the effectiveness of MDHA's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of MDHA's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Metro Dallas Homeless Alliance and Affiliate's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of consolidated financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of MDHA's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering MDHA's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sutton Frost Cary

A Limited Liability Partnership

Arlington, Texas
September 27, 2019

Sutton Frost Cary LLP
Certified Public Accountants

Independent Auditors' Report on Compliance for the Major Program and on Internal Control over Compliance Required by the Uniform Guidance

Board of Directors
Metro Dallas Homeless Alliance

Report on Compliance for Each Major Federal Program

We have audited Metro Dallas Homeless Alliance's (MDHA) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on MDHA's major federal program for the year ended December 31, 2018. MDHA's major federal program is identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the federal statutes, regulations and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for MDHA's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with U.S. generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about MDHA's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of MDHA's compliance.

Opinion on Each Major Federal Program

In our opinion, MDHA complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2018.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as items 2018-004 and 2018-005. Our opinion on each major federal program is not modified with respect to this matter.

MDHA's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. MDHA's response was not subject to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

Management of MDHA is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered MDHA's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of MDHA's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as items 2018-001, 2018-002, 2018-003, and 2018-005, that we consider to be material weaknesses.

MDHA's response to the internal control over compliance findings identified in our audit is described in the accompanying schedule of findings and questioned costs. MDHA's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Sutton Frost Cary

A Limited Liability Partnership

Arlington, Texas
September 27, 2019

Metro Dallas Homeless Alliance
Schedule of Findings and Questioned Costs
Year Ended December 31, 2018

Section I - Summary of Auditors' Results

Consolidated Financial Statements

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
• Material weaknesses identified?	__yes X no
• Significant deficiencies identified?	__yes X none reported
Noncompliance material to consolidated financial statements noted?	__yes X no

Federal Awards

Internal control over major program:	
• Material weaknesses identified?	X yes __no
• Significant deficiencies identified?	__yes X none reported
Type of auditors' report issued on compliance for major program:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?	X yes __no

Identification of major federal program:

CFDA 14.267 Continuum of Care Program

Dollar threshold used to distinguish between type A and type B programs:	$750,000
Auditee qualified as low-risk auditee?	__yes X no

Section II - Financial Statement Findings

None

Section III - Federal Award Findings and Questioned Costs

Finding No. 2018-001: Allowable costs – material weakness in internal controls over compliance

CFDA 14.267 Continuum of Care

Criteria: MDHA's internal control procedures over compliance specify that all employees maintain timesheets that are reviewed and approved, as indicated by supervisor signature.

Condition: During allowable cost testing, 3 out of 25 timesheets tested did not contain supervisor signature.

Cause: In 2018 MDHA experienced turnover in upper management which resulted in lack of oversight at the supervisor level and inadequate enforcement by management.

Effect: MDHA's reporting of grant time and effort is not fully documented, in accordance with the internal control over compliance procedures.

Recommendation: Management should ensure all timesheets are completed and signed by supervisor before payroll is processed and reimbursement requests for the period are initiated.

Management's Response: See corrective action plan

Finding No. 2018-002: Allowable costs – material weakness in internal controls over compliance

CFDA 14.267 Continuum of Care

Criteria: MDHA's internal control procedures over compliance specify that employee expense reimbursement reports be reviewed and approved, as indicated by supervisor signature.

Condition: During allowable cost testing, 3 out of 4 employee expense reimbursement reports tested did not have a supervisor approval signature.

Cause: In 2018, MDHA experienced turnover in upper management which resulted in lack of oversight at the supervisor level and inadequate enforcement by management.

Effect: MDHA's reporting of grant expenses were not fully documented, in accordance with the internal control over compliance procedures.

Recommendation: Management should ensure all employee expense reimbursement reports are completed and signed by supervisor before reimbursement requests for the period are initiated.

Management's Response: See corrective action plan

Finding No. 2018-003: Allowable costs – material weakness in internal controls over compliance

CFDA 14.267 Continuum of Care

Criteria: MDHA's internal control procedures over compliance specify that all invoices be approved by the CEO or VP of Operations.

Condition: During allowable cost testing, 20 out of 37 invoices tested did not have documented approval from the CEO or VP of Operations.

Cause: In 2018, MDHA experienced turnover in upper management which resulted in lack of oversight at the supervisor level and inadequate enforcement by management.

Effect: MDHA's reporting of grant expenses were not fully documented, in accordance with the internal control over compliance procedures.

Recommendation: Management should ensure documentation of CEO or VP of Operations approval of invoices are kept on file.

Management's Response: See corrective action plan

Finding No. 2018-004: Allowable costs – Compliance

CFDA 14.267 Continuum of Care

Criteria: In accordance with Section 200.430 of the Uniform Guidance, charges for personnel expenses using federal awards must be supported by a system of internal control that provides reasonable assurance that charges are accurate, allowable, and properly allocated. Budget estimates alone do not qualify as support for charges to federal awards.

Condition: Time spent by employees on grant activities, per timesheets, did not agree to employee time charged to the grant. Estimated percentages were used to allocate employee wages to the grant, instead of actual percentages. The total known and projected error was $9,019.

Cause: Management was unaware of the need to true-up estimated allocations to actual time spent on a regular basis.

Questioned Costs: None

Effect: MDHA's reporting of grant time and effort is not fully documented, in accordance with Section 200.430 of the Uniform Guidance.

Recommendation: Allocation percentages for employee wages charged to the grants should be updated every pay period based upon actual time reported in the employee timesheets.

Management's Response: See corrective action plan

Finding No. 2018-005: Subrecipient monitoring – material weakness in internal control over compliance and compliance finding

CFDA 14.267 Continuum of Care

Criteria: In accordance with Section 200.331(b) of the Uniform Guidance, passthrough agencies should have a documented system to evaluate the risk of noncompliance for each subrecipient.

Condition: MDHA does not have a documented system to evaluate the risk of noncompliance for subrecipients.

Cause: MDHA was not aware of the requirement to have a documented system to evaluate the risk of noncompliance for subrecipients.

Effect: MDHA was not in compliance with subrecipient monitoring risk assessment requirements as specified by Section 200.331(b) of the Uniform Guidance.

Recommendation: MDHA should create a documented system to evaluate the risk of noncompliance for subrecipients that includes factors as required by Section 200.331(b) of the Uniform Guidance.

Management's Response: See corrective action plan

Section IV – Summary of Prior Year Audit Findings

Finding No. 2017-001: Procurement– material weakness in internal control over compliance and compliance finding

CFDA 14.267 Continuum of Care Program

Summary: MDHA could not support that the procurement of the HMIS software met the standards for a noncompetitive proposal. HMIS software is available from multiple providers and the procurement procedures must be followed.

Status: Management has implemented process and controls as indicated in the prior year corrective action plan. Finding resolved.

Finding No. 2017-002: Allowable cost and Period of Performance – significant deficiency in internal control over compliance and compliance finding

Summary: MDHA did not allocate costs properly to the corresponding grant period.

Status: Management implemented processes and controls as indicated in the prior year corrective action plan. Finding resolved.

METRO DALLAS HOMELESS ALLIANCE

Metro Dallas Homeless Alliance
Schedules of Findings and Questioned Costs
Management Responses

Management's Response for Finding No. 2018-001

MDHA concurs with Finding 2018-001. MDHA has implemented policies and procedures to ensure all timesheets are signed by the employee's supervisor.

Diana Romagnoli, VP Operations, is the contact official responsible for the above corrective action plan.

Management's Response for Finding No. 2018-002

MDHA concurs with Finding 2018-002. MDHA has implemented policies and procedures to ensure all expense reports are approved by the employee's supervisor.

Diana Romagnoli, VP Operations, is the contact official responsible for the above corrective action plan.

Management's Response for Finding No. 2018-003

MDHA concurs with Finding 2018-003. MDHA has implemented policies and procedures to ensure all invoices have documented approval from the CEO or appropriate VP (Operations or Programs).

Diana Romagnoli, VP Operations, is the contact official responsible for the above corrective action plan.

Management's Response for Finding No. 2018-004

MDHA concurs with Finding 2018-004. MDHA has implemented policies and procedures to allocate employees wages charged to the grants each pay period based upon actuals reported in the employee timesheets.

Diana Romagnoli, VP Operations, is the contact official responsible for the above corrective action plan.

Management's Response for Finding No. 2018-005

MDHA concurs with Finding 2018-005. MDHA will develop and document a system to evaluate the risk of noncompliance for subrecipients that include factors required by Section 200.331(b) of the Uniform Guidance.

Shavon Moore, VP of Operations, is the contact official responsible for the above corrective plan.

Anticipated Completion Date:

Corrective action measures for Findings 2018-001 through 2018-004 are currently in place and effective September 1, 2019 and are ongoing. Corrective active measure for Finding 2018-005 is currently being researched and will be developed and implemented by November 1, 2019.